# Vendor User Manual

SRM – SUPPLIER RELATIONSHIP MANAGEMENT

Version: 1.0

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# **1. TUTORIAL OBJECTIVES**

The object of this Tutorial is to learn the DEWA SAP Supplier Relationship Management Applications and perform the transactions by the Vendor on their own; this is to endeavour your support towards DEWA's next step into the ERP Up gradation.

#### **1.1.Tutorial Scenario**

- > Vendor Registration Request (For New Vendors to get registered within DEWA System)
- Log in into DEWA SRM portal
- > Go through the Enquiries/Tenders Sent by DEWA (For Registered Vendors Only)
- > Online Response/Bids for the DEWA (For Registered Vendors Only)
- > Purchase Order Acknowledgment by Vendor (For Registered Vendors Only)
- > Advance Shipping Notification for the acknowledged Purchase Order (For Registered Vendors Only)
- Service Entry Creation for the Service Purchase Order (For Registered Vendors Only)
- Log Off from the portal
- URL to connect, http://www.dewa.gov.ae

#### **1.2.Technical Settings**

- Web Browser supported: Microsoft IE 7.0 & 8.0
- > Active Content: JavaScript, cookies, ActiveX controls, pop-ups must be enabled on all browsers
- Recommended Screen Resolution: 1024 by 768 pixels

#### **1.3.Settings for Microsoft Internet Explorer**

- > In Internet Explorer, go to Tools > Internet Options...
- Click on Security tab, and then click Trusted sites zone.
- Click on Custom Level. Button, Security settings window opens up, maintain following values for below parameters.



#### **1.4.**Parameter Values in the Internet Explorer

Allow Scriplets	Enable
Automatic prompting for ActiveX controls	Enable
Binary and script behaviours	Enable
Download signed ActiveX	Enable
Download unsigned ActiveX	Enable
Initialize and script ActiveX controls not marked as safe	Enable
Run ActiveX controls and plug-in	Enable
Script ActiveX controls marked safe for scripting	Enable
Use Pop-up Blocker	Disable

- > After maintaining appropriate values, Click OK button.
- > Again Click OK button to confirm and close Security tab.
- > You should have a valid User id to access DEWA e-Portal application.
- > You should have paid Tender fee, if applicable for the tender.
- > You should fulfil any other pre-requisites mentioned in the tender documents of a specific tender.





## 2. DEWA WEBSITE

**Information:** You can type the DEWA Website URL in the Internet Explorer as http://www.dewa.gov.ae You can save this URL into IE Favourites for future usage, you will get the below web page.



User Action: Select your Language, i.e. Select, "English"





#### 2.1.DEWA Website-Initial Screen

#### Click on My account to logon to supplier portal



User Action: Select the Supplier Option and you will get the below web page.



هيئة كهرباء ومياه دبي Dubai Electricity&Water Authority

#### If you are new Vendor, click on the Register New Online User option.

+ O https://srm.dewa.g	ov.ae/irj/portal/anonymous	JC ×5≜+Q	ogin - DEWA Supplier Portal 🗙			<b>↑</b> ★ 9
GOVERNM	ENT OF DUBAI			رباء ومياہ دبے Dubai Electricity&Wa	arr Authority	
Home	Customer Consultants & Contractors Su	ppliers & Partners About	DEWA	dubai.ae A	AA* Accessibility	
	My Account Services Partners	Help & Support		Sear	rch Q	
Vendor eServices Register New Online User Forgot Password FAQ Support New Vendor Registration RFx and Quotation submission for Contracts Section	DEWA Supplie DEWA has adapted a green pr promoting environment frier	er Portal ocurement approach ndly products.				
RFx and Quotation submission for Local Purchase Section		Login	to my aco	count		
Purchase Order Review and Acknowledgement	ţ	Jsername				
Online Service Entry						
	F	assword				
		Login	Clea	r	Click here for New Vendor Registration	n
	F	orgot Password?	Register	New Online User		

If you are existing Vendor (Already Registered with DEWA) types your user id and password and log in







Forgot Password?

Clear

Register New Online User





#### 3. NEW VENDOR REGISTRATION FORM

Information: Using this Vendor Registration link Vendors can request DEWA to add him as a Vendor

O https://srm.dewa.gov.ae/irj/portal/anonymous	D → 🔒 Ċ × 🔾 Login - DEWA	Supplier Portal ×	<b>☆</b> \$
GOVERNMENT OF DUBAI		هيئة كهرباء ومياه دبي Duboi Electricity&Water Authority	
Home Customer Consultants & Co	ontractors Suppliers & Partners About DEWA	dubai.ae AA* Accessibility	
My Account Services	Partn Click here for New Vandor Registration	Search Q	
Vendor eServices	Vendor Registration		
Register New Online User			
Forgot Password			
FAQ DEWA	Supplier Portal		
Support DEWA has ada	pted a green procurement approach		
New Vendor Registration promoting en	vironment friendly products.		
RFx and Quotation submission for Contracts Section			
RFx and Quotation	$\langle \rangle$		
submission for Local Purchase Section	Login to n	ny account	
Purchase Order Review and			
Acknowledgement	Username		
Online Service Entry			
	Password		
		$\backslash$	
	Login	Clear	
	Forgot Password?	Register New Online User	

Information: Click either on the menu or the option given below.

Steps involved in the New Vendor Registration are,

- 1. Submit the New Vendor Registration in DEWA Website
- 2. DEWA Website will generate the Request Number upon your submission
- 3. DEWA Procurement Team will validate your submission





- 4. If your data is validated as okay DEWA Procurement Team will create the Vendor Code for you and you will be notified via E Mail
- 5. If your data is validated as not okay DEWA Procurement Team will reject your request and this communication will be notified via E Mail
- 6. In case of successful, you will be provided with DEWA SAP SRM System User ID & Password
- 7. You will be provided with 4 User IDs, i.e.,(1) Main Offer (2) Alternative 1 Offer (3) Alternative 2 Offer (4) Alternative 3 Offer
- 8. Vendor will use the first user id to submit the main offer and second user id to submit the alternative1 offer and so

on.

- Ex: If Vendor Number is 100001 then Main Offer can be submitted using the User id 100001 and Alternative1 can be submitted using the user id 100001\_1 and so on.
- 10. You shall note down your user id and password in a safe place for future transactions with DEWA
- 11. In case of any technical issues while logging in please send a mail to, srm@dewa.gov.ae





#### **3.1.Vendor Registration for Local Purchase or Contract**

Information: DEWA is having two Purchasing Organization

1. Local Purchase

2. Contracts

You can register for Local Purchase or Contracts or both.

In Contracts you have two categories

- 1. Regular vendor
- 2. Tender Purchase Vendor

	요 My Account   Services   Partners   Help & Support	Search Q
Vendor eServices Register New Online User Forgot Password FAQ	Ver Basic Details Product Agent & Attachments Registration Status	ndor Registration
Support New Vendor Registration RFx and Quotation submission for Contracts Section RFx and Quotation submission for Local Purchase Section Purchase Order Review and	Continue Concellation Field marked with * are mandatory. In order to participate in DEWA Open and Selected Tenders and Selected Local Purchas Service Provider or Contractor. Instead of normal Registration for further participation if you want to participate in curren Otherwise check Regular.  Local Purchase Company Name: * Vendor Account Group: *	se Enquiries online, you need to beregistered through Vendor Registration application as Supplier or t open tender floated by contracts please check out Contracts box then Tender Purchase box,
Acknowledgement Online Service Entry Online Invoice	Company Details Company Name: Address:	Sponsor Name: PO Box No: Postal Code:
	City: Country: Telephone: (##### ####### e.g. 00971-41234567): Email Address 1:	Fax: (##### #.g. 00971-41234567); Email Address 2: Web URL:

#### **User Action:**

- > Click on Local Purchase to get registered within DEWA for the Local Purchase transactions
- > Click on Contracts to get registered within DEWA for the Local Purchase transactions
- > If you want to get registered with both Local Purchase and Contracts, then select both
- > If you are registered with Sheikh Mohd Establishment, then select the SME option





## 3.2.Company DEWA

	8 My Account   Services   Partners   Help & Support	Search Q
Vendor eServices Register New Online User Forgot Password	Vendor	Registration
FAQ	Basic Details Product Agent & Attachments Registration Status	
Support	😭 Continue 🛛 💥 Cancel	
New Vendor Registration	Fields marked with * are mandatory.	
RFx and Quotation submission for Contracts Section RFx and Quotation submission for Local Purchase Section Purchase Order Review and	In order to participate in DEWA Open and Selected Tenders and Selected Local Purchase Enqu Service Provider or Contractor. Instead of normal Registration for further participation if you want to participate in current open to Otherwise check Regular. Local Purchase Contracts Regular Orender Purchase Sheikh Mohd, Bin Rashid Establishment Company Name: * Dubai Electricity & Water Authords	irles online, you need to beregistered through Vendor Registration application as Supplier or ender floated by contracts please check out Contracts box then Tender Purchase box,
Acknowledgement	Vendor Account Group: *  Reconciliation Account: *	
Online Service Entry	Company Details	
Online Invoice	Company Name: *	Sponsor Name: * PO Box No: Postal Code:
	Country: *	Fax: *
	Telephone: "	Email Address 2:
12	(##### ########### e.g. 00971-41234567):	Web URL:

User Action: Select the Company name as Dubai Electricity and Water Authority.



#### 3.3.Vendor Account Group

Information: Vendor Account Groups are

#### 1. Local vendor - within UAE

#### 2. Foreign vendor - outside UAE

	A My Account   Services   Partners   Help & Support Search Q
Vendor eServices Register New Online User Forgot Password FAQ	Vendor Registration       Basic Details     Product Agent & Attachments
Support	Continue 🕱 Cancel
New Vendor Registration	Fields marked with * are mandatory.
RFx and Quotation submission for Contracts Section	In order to participate in DEWA Open and Selected Tenders and Selected Local Purchase Enquiries online, you need to beregistered through Vendor Registration application as Supplier or Service Provider or Contractor. Instead of normal Registration for further participation if you want to participate in current open tender floated by contracts please check out Contracts box then Tender Purchase box, Otherwise check Regular.
RFx and Quotation	☑ Local Purchase ☑ Contracts
submission for Local	Regular C Tender Purchase
Purchase Section	Sheikh Mohd. Bin Rashid Establishment
Purchase Order Review and Acknowledgement	Company Name: Dubai Electricity & Water Authority V Vendor Account Group 1 Reconciliation Account 1 Eccel Vendor 1
Online Service Entry	Company Details
Online Invoice	Company Name: *
	City: * Fax: *
	Country: "
	Email Address 2:           (############ e.g. 00971-41234567):         Web URL:

User Action: Select the Vendor Account Group according to your nature, i.e.

If you are Local Vendor within UAE, Select the Local Vendor Option If you are Foreign Vendor outside UAE, Select the Foreign Vendor Option



#### 3.4.Reconciliation Account

Information: Reconciliation Accounts are

1. Local Suppliers - within UAE

2. Foreign Suppliers - outside UAE

	A My Account   Services   Partners   Help & Support	Search Q
Vendor eServices Register New Online User Forgot Password FAQ	Vendor Registration	
Support	📸 Continue 🗱 Cancel	
New Vendor Registration	Fields marked with * are mandatory.	
RFx and Quotation submission for Contracts Section	In order to participate in DEWA Open and Selected Tenders and Selected Local Purchase Enquiries online, you need to beregister Service Provider or Contractor. Instead of normal Registration for further participation if you want to participate in current open tender floated by contracts please Otherwise check Regular.	red through Vendor Registration application as Supplier or a check out Contracts box then Tender Purchase box,
RFx and Quotation submission for Local	☑ Local Purchase ☑ Contracts ④ Regular ○ Tender Purchase	
Purchase Section	Sheikh Mohd. Bin Rashid Establishment	
Purchase Order Review and Acknowledgement	Company Name: " Vendor Account Group: Reconciliation Account	
Online Service Entry	Company Details	
Online Invoice	Company Name: " Sponsor Name: " Address: " PO Box No:	
	City: *         Postal Code:           Country: *         Fax: *           Telephone: *         ####################################	####### e.g. 00971-41234567):

**User Action:** Select the Reconciliation Account according the previous selection you made.





## 3.5.Your Company Name

	A My Account   Services   Partners   Help & Support	Search Q
Vendor eServices Register New Online User Forgot Password FAQ	Vendor Basic Details Product Agent & Attachments Registration Status	Registration
Support New Vendor Registration	Continue 🔀 Cancel	
RFx and Quotation submission for Contracts Section	In order to participate in DEWA Open and Selected Tenders and Selected Local Purchase Enquit Service Provider or Contractor. Instead of normal Registration for further participation if you want to participate in current open te Otherwise check Regular.	ies online, you need to beregistered through Vendor Registration application as Supplier or nder floated by contracts please check out Contracts box then Tender Purchase box,
RFx and Quotation submission for Local Purchase Section	☑ Local Purchase ☑ Contracts ☑ Regular ○ Tender Purchase □ Sheikh Mohd, Bin Rashid Establishment	
Purchase Order Review and Acknowledgement	Company Name:  Ubai Electricity & Water Authority Vendor Account Group: Reconciliation Account Local Suppliers	
Online Service Entry Online Invoice	Company Details Company Name: * ABC Company LLC Address: *	Sponsor Name: *
	City: " Country: " Telephone: " (####################################	Postal Code: Fax: " (####################################

User Action: Enter your Company Name





#### 3.6.Sponsor Name

	A My Account   Services   Partners   Help & Support     Search Q
Vendor eServices Register New Online User Forgot Password FAQ	Vendor Registration
Support	😭 Continue 🛛 🕱 Cancel
New Vendor Registration	Fields marked with * are mandatory.
RFx and Quotation submission for Contracts Section	In order to participate in DEWA Open and Selected Tenders and Selected Local Purchase Enquiries online, you need to beregistered through Vendor Registration application as Supplier or Service Provider or Contractor. Instead of normal Registration for further participation if you want to participate in current open tender floated by contracts please check out Contracts box then Tender Purchase box, Otherwise check Regular.
RFx and Quotation	☑ Local Purchase ☑ Contracts
submission for Local	Regular O Tender Purchase
Purchase Section	Sheirin Mond, Bin Kashio Estadoishment Company, Name 3 Chair Chairle Materia Materia Autority
Purchase Order Review and Acknowledgement	Vendor Account Group: Local Vendor Auditority
Online Service Entry	Company Details
Online Invoice	Company Name: * ABC Company LLC Sponsor Name: * Sponsor full name
	Postal Code:
	Country." (#####.##############################
	Telephone: * Email Address 2:

User Action: Enter the Sponsor Company Name





## 3.7.Enter the Address

lew Vendor Registration	Fields marked with * are mandatory.	
RFx and Quotation submission for Contracts Section	In order to participate in DEWA Open and Selected Tenders and Selected Local Purchase Eng Service Provider or Contractor. Instead of normal Registration for further participation if you want to participate in current open Otherwise check Regular.	uiries online, you need to beregistered through Vendor Registration application as Supplier or tender floated by contracts please check out Contracts box then Tender Purchase box,
RFx and Quotation submission for Local Purchase Section	✓ Local Purchase ✓ Contracts	
Purchase Order Review and Acknowledgement	Company Name: " Ubba Electricity & Water Authority Vendor Account Group: " Local Vendor  Cocal Suppliers V	
Online Service Entry	Company Details	
Online Invoice	Company Name: * ABC Company LLC Address: * Bank street, Building Z,floor Y	Sponsor Name: ** Sponsor full name PO Box No: Postal Code:
	City. Country: Telephone: (#####.###############################	Fax: " (#####.###############################
	Email Address 1:  Address 1:  Category 1:  Category 3:	Category 2: Category 4:
	Category 5:	Category 6:
	VAT Details	
	VAT Registration No: Region: Turnover Amount(AED):	
	Trade Licence/VAT Details	

User Action: Enter the Address





## 3.8.Enter the City

	A My Account   Services   Partners   Help & Support	Search Q
New Vendor Registration	Fields marked with * are mandatory.	
RFx and Quotation submission for Contracts Section	In order to participate in DEWA Open and Selected Tenders and Selected Local Purchase Enquir Service Provider or Contractor. Instead of romal Registration for further participation if you want to participate in current open te Otherwise check Regular.	ies online, you need to beregistered through Vendor Registration application as Supplier or nder floated by contracts please check out Contracts box then Tender Purchase box,
RFx and Quotation submission for Local Purchase Section	☑ Local Purchase ☑ Contracts ☑ Regular ○ Tender Purchase	
Purchase Order Review and Acknowledgement	Company Name:  Dubai Electricity & Water Authority Vendor Account Group:  Local Vendor Reconciliation Account: Local Suppliers	
Online Service Entry	Company Details	
Online Invoice	Company Name: * ABC Company LLC Address: * Bank street, Building Z,floor Y	Sponsor Name: * Sponsor full name PO Box No:
	City:         Dubai           Sounty:         •           Telephone:         •           (####################################	Postal Code: Fax: =
	VAT Details	
	VAT Registration No: Region:  Turnover Amount(AED):	
	Trade Licence/VAT Details	

User Action: Enter the City





# 3.9.Select the Country

w Vendor Registration	Fields marked with * are mandatory.	
RFx and Quotation submission for Contracts Section	In order to participate in DEWA Open and Selected Tenders and Selected Local Purchase Service Provider or Contractor. Instead of normal Registration for further participation if you want to participate in current Otherwise check Regular.	e Enquiries online, you need to beregistered through Vendor Registration application as Supplier or open tender floated by contracts please check out Contracts box then Tender Purchase box,
RFx and Quotation submission for Local Purchase Section	Local Purchase     Contracts     C Regular  C Tender Purchase     Sheikh Mohd. Bin Rashid Establishment	
Purchase Order Review and Acknowledgement	Company Name: * Vendor Account Group: * Local Vendor   Reconciliation Account: * Local Suppliers	
Online Service Entry	Company Details	
Online Invoice	Company Name: ABC Company LLC Address: Bank street, Building Z,floor Y	Sponsor Name: ** Sponsor full name PO Box No: Postal Code:
	City:         Dubai           County:         USA           Telephone:         USA           Uganda         1124567):           Email Address 1:         United Kingdom           Activity:         United Kingdom	Fax: =
	Category 1: Utd Arab Emir. Uzbekstan Category 3: Vanuatu Category 5: Valcan City Venezuela	Category 2:  Category 4: Category 6: Category 6:
	VAT Details	
	VAT Registration No: Region: Turnover Amount(AED):	
	Trade Licence/VAT Details	

User Action: Select the Country





## 3.10. Enter the Telephone Number

	A My Account   Services   Partners   Help & Support	Search Q
New Vendor Registration	Fields marked with * are mandatory.	
RFx and Quotation submission for Contracts Section	In order to participate in DEWA Open and Selected Tenders and Selected Local Purchase Enqui Service Provider or Contractor. Instead of normal Registration for further participation if you want to participate in current open te Otherwise check Regular.	ries online, you need to beregistered through Vendor Registration application as Supplier or inder floated by contracts please check out Contracts box then Tender Purchase box,
RFx and Quotation submission for Local Purchase Section	☑ Local Purchase ☑ Contracts ☑ Regular ○ Tender Purchase ☐ Sheikh Mohd. Bin Rashid Establishment	
Purchase Order Review and Acknowledgement	Company Name:  Dubai Electricity & Water Authority Vendor Account Group:  Local Vendor  Reconciliation Account:  Local Suppliers	
Online Service Entry	Company Details	
Online Invoice	Company Name: * ABC Company LLC Address: * Bank street, Building Z.floor Y	Sponsor Name: * Sponsor full name PO Box No:
	City: " Dubai Country: " USA (*)	Postal Code:
	Telephone: * 00971 41234567 (#####-######### e.g. 00971-41234567):	Email Address 2:
	Activity: " Category 1: " Category 3: Category 5:	Category 2:  Category 4:  Category 6:
	VAT Details	
	VAT Registration No: Region: Turnover Amount(AED):	
	Trada Linonan BIAT Patalla	

User Action: Enter the Telephone Number





## 3.11. Enter the Email Address

	8 My Account   Services   Partners   Help & Support	Search Q
New Vendor Registration	Fields marked with * are mandatory.	
RFx and Quotation submission for Contracts Section	In order to participate in DEWA Open and Selected Tenders and Selected Local Purc Service Provider or Contractor. Instead of normal Registration for further participation if you want to participate in cur Otherwise check Regular.	hase Enquiries online, you need to beregistered through Vendor Registration application as Supplier or rent open tender floated by contracts please check out Contracts box then Tender Purchase box,
RFx and Ouotation	✓ Local Purchase ✓ Contracts	
submission for Local	Regular	30
Purchase Section	Sheikh Mohd. Bin Rashid Establishment	
Purchase Order Review and Acknowledgement	Company Name: * Vendor Account Group: * Local Vendor  Reconciliation Account * Local Suppliers	
Online Service Entry	Company Details	
Online Invoice	Company Name: * ABC Company LLC Address: * Bank street, Building Z,floor Y	Sponsor Name: * Sponsor full name PO Box No:
	City: " Dubai	Postal Code
	Telephone: * 00971 41234567 (#####.##########.e.o.00971-41234567)	(##### ######## e.g. 009/1-4123456/): Email Address 2: Web URI :
	Email Address 1: * username@Companydomain.ae	
	Category 1: *	Category 2:
	Category 3:	Category 2:
	Category 5:	Category 6:
	VAT Details	
	VAT Registration No: Region:	
	Turnover Amount(AED):	
	Trade Licence/VAT Details	

**User Action:** Enter the Email Address



#### 3.12. Business Activity Selection

#### Information: Activities:

- 1. Supply of Materials
- 2. Services
- 3. Consulting
- 4. EPC Contracting
- 5. Small TurnKey
- 6. Supply and Services

	A My Account   Services   Partners   Help & Support	Search Q
New Vendor Registration	Fields marked with * are mandatory.	
RFx and Quotation submission for Contracts Section	In order to participate in DEWA Open and Selected Tenders and Selected Local Purcha Service Provider or Contractor. Instead of normal Registration for further participation if you want to participate in curren Otherwise check Regular.	se Enquiries online, you need to beregistered through Vendor Registration application as Supplier or t open tender floated by contracts please check out Contracts box then Tender Purchase box,
RFx and Quotation submission for Local Purchase Section	Local Purchase Contracts Regular Tender Purchase Sheikh Mohd. Bin Rashid Establishment	
Purchase Order Review and Acknowledgement	Company Name: " Vendor Account Group: " Reconciliation Account: " Local Suppliers	
Online Service Entry	Company Details	
Online Invoice	Company Name: ABC Company LLC Address: Bank street, Building Z,floor Y City: Dubal Country: Dubal Country: Dubal Country: Dubal Country: Country: Coun	Sponsor Name: * Sponsor full name PO Box No: Postal Code: Fax: *
	Trade Licence/VAT Details	

User Action: Select the appropriate activity for which you want to do the business with DEWA





# 3.13. Product Category Selection

Purchase Section	<pre>estation ac Order Review and fedematin trace Extract Extr</pre>		A My Account   Services	Partners   Help & Support		Search Q	
Purchase Order Review and Acknowledgement       Company Name: **	e Order Review and kedgement: Service Entry mole:	Purchase Section	🗌 Sheikh Mohd. Bin Rashid Establis	nment			
Online Service Entry   Online Invoice     Company     Company   Compa	Service Entry mode Company Address Address Company Address Address Company Address Company Address Company Address Company Address Contect Person Details Address Addr	Purchase Order Review and Acknowledgement	Company Name:  Vendor Account Group:  Reconciliation Account:  Cutor Company Name:	tricity & Water Authority  or  liers			
Online Invoice       Company Address         Conjent Address       Category Type * Ext. Material Group Descr Ext. Mat         County:       M         M       Z1701         Feedus List:       Textle machine         County:       M         M       Z1703         M       Z1704         M       Z1705         M       Z1706         M       Z1707         M       Z1708         Activity:       M         M       Z1709         M       Z1701         M       Z1709         M       Z1709         M       Z1701         M       Z1709         M       Z1709         M       Z1709         M       Z1701         M       Z1701         M       Z1709         M       Z1709         M       Z1709         M       Z1709 </td <td>nvoice           Cumpan         Festils List: There are more than 500 results for Category 1         Personal Value List: Show Search Criteria         Image: Company and Criteria         Image: Com</td> <th>Online Service Entry</th> <td>All Values: Category 1</td> <td></td> <td></td> <td></td>	nvoice           Cumpan         Festils List: There are more than 500 results for Category 1         Personal Value List: Show Search Criteria         Image: Company and Criteria         Image: Com	Online Service Entry	All Values: Category 1				
Audres       Category Type	Address       Category Type       *       Ext. Material Group       Descr Ext. Mat         City:       M       21701       Food proces machinery       *         Cuntry:       M       21702       Textle machine       *         Telephon       M       21703       Machine f. pinting       *       *         Email Add       M       21705       Machine f. pinting       *       *         Category       M       21707       Wod working machine       *       *         Category       M       21707       Wod working machine       *       *         VAT Deta       M       21707       Wod working machine       *	Online Invoice	Company Company Address	re than 500 results for Category 1	Personal Value List Show S	earch Criteria 🖉	
City:*       M       Z1701       Food procs machinery       Food procs machinery         County:       M       Z1702       Texite machine         Telephon       M       Z1703       Machine f. printing         Email Adt       M       Z1705       Machine f. printing         Email Adt       M       Z1705       Machine f. printing         Activity:       M       Z1706       Machine f. plastic a         Category       M       Z1707       Wood working machine         Category       M       Z1709       Machine f. plastic a         VAT Detai       M       Z1710       Machine f. glass a.         VAT Regit       M       Z1711       Printing machine         Trade License No.*       Place of issue:*       Image: Contact Person Details         Contact Person Details       Contact 1 First Name:*       Contact 2 First Name:	City: *       M       Z1701       Food procs machinery       *         Country:       M       Z1702       Textile machine         Telephon       M       Z1703       Mach leatherindustry         Email Add       M       Z1704       Machine f. printing         Activity:       M       Z1705       Machine f. printing         Activity:       Gategory       M       Z1706       Machine f. printing         Category       M       Z1707       Wood working machine         VAT Detai       M       Z1709       Machine f. glass a.         VAT Detai       M       Z1710       Mach. device for the         VAT Repis       M       Z1711       Printing machine in         Trade Licemse No. *       Place of Issue: *       *         Chamber of Connege       License Expiry Date: *       *         Chamber of Connege       License Expiry Date: *       *         Chamber of Connege       License License No.*       *       *         Chamber of Connege       License Expiry Date: *       *       *         Chamber of Connege       License Expiry Date: *       *       *         Chamber of Connege       Contact 2 First Name:       *       *		Category Type		Descr Ext. Mat		
Country:       M       21702       Textile machine         Teiphon       M       21703       Mach leatherindustry         Email Add       M       21705       Machine f, printing         Activity:       M       21705       Machine f, construct         Activity:       M       21706       Machine f, printing         Category:       M       21707       Wood working machine         Category:       M       21709       Machine f, glass a.         VAT Detat       M       21710       Machine f, glass a.         VAT Regit       M       21710       Machine f, glass a.         Trade License Issue Date:       Trade License Issue Date:       Trade License Issue Date:       Trade License Issue Date:         Contact Person Details       Contact 1 First Name:       Contact 2 First Name:       Contact 2 First Name:	Country M 21702 Textile machine Telephon M 21703 Mach leatherindustry Email Add M 21704 Machine f, printing Activity: M 21706 Machine f. construct Category M 21706 Machine f. construct Category M 21707 Wood working machine Category M 21708 Adjicultural machine M 21709 Machine f. glass a M 21709 Machine f. glass a M 21710 Mach. device for the VAT Beta M 21711 Printing machine in Turnover Trade License No. Place of issue: License Expiry Date. Contact Person Details Contact 1 First Name: Contact 1 First Name: Contact 2 First Name:		City: * M	Z1701	Food procs machinery		
Telephone       M       21703       Mach leatherindustry         Email Acc       M       21704       Machine f, printing         Activity:       M       21705       Machine f, printing         Category       M       21706       Machine f, plastic a         Category       M       21707       Wood working machine         Category       M       21709       Machine f, glass a.         VAT Deta       M       21710       Machine f, diss a.         M       21710       Machine f, diss a.       Machine f, diss a.         VAT Deta       M       21711       Printing machine in       Image: Contact Person Details         Contact 2 First Name:       Contact 2 First Name:       Contact 2 First Name:       Contact 2 First Name:	Telephon       M       21703       Mach leatherindustry         Email Act       M       21704       Machine f. printing         Activity:       M       21705       Machine f. construct         Category       M       21706       Machine f. plastic a         Category       M       21707       Wood working machine         Category       M       21708       Agricultural machine         VAT Deta       M       21710       Machine f. glass a.         M       21710       Machine f. glass a.       M         VAT Regit       M       21711       Printing machine in       Trade License No: *         Trade License No: *       Icense Expiry Date.*       Icense Expiry Date.*       Icense Expiry Date.*         Chamber of Comm Reg:       Contact Person Details       Icense Expiry Date.*       Icense Expiry Date.*         Contact 1 First Name:*       Contact 2 First Name:       Icense Expiry Date.*       Icense Expiry Date.*		Country: * M	Z1702	Textile machine	1567):	
Email Add       M       21704       Machine f. printing         Activity:       M       21705       Machine f. construct         Category       M       21707       Wood working machine         Category       M       21708       Agricultural machine         VAT Deta       M       21709       Machine f. glass a.         M       21709       Machine f. diss a.       M         VAT Deta       Z1711       Printing machine       Imachine         VAT Rept       M       21711       Printing machine in       Imachine         Trade License No:       Imachine       Imachine f. glass a.       Imachine f. glass a.       Imachine f. glass a.         Chamber of Comm Reg:       Imachine f. glass a.       Imachine f. glass a.       Imachine f. glass a.       Imachine f. glass a.         Contact Person Details       Imachine f. glass a.	Email Act M 21704 Machine f. printing   Activity: M 21705 Machine f. construct   Category M 21707 Wood working machine   Category M 21707 Wood working machine   Category M 21707 Wood working machine   VAT Detai M 21709 Machine f. giass a.   M 21709 Machine f. giass a.   M 21701 Machine f. giass a.   M 21710 Mach. device for the   VAT Detai M 21711   Priace of fissue: * Image: *		Telephone	Z1703	Mach leatherindustry		
Elian Ada       M       21705       Machine f. construct         Activity:       M       21706       Machine f. lastic a         Category       M       21706       Machine f. lastic a         Category       M       21707       Wood working machine         Category       M       21709       Machine f. lastic a         M       21709       Machine f. glass a.       M         VAT Deta       M       21710       Machine f. glass a.         VAT Repis       M       21711       Printing machine in       •         Trade License Issue Date:       •       •       •       •         Contact Person Details       Contact 2 First Name:       •       •	Ethall Ma       M       21705       Machine f. construct         Category       M       21706       Machine f. plasic a         Category       M       21707       Wood wrinkg machine         Category       M       21708       Agricultural machine         VAT Detai       M       21709       Machine f. glass a.         VAT Repis       M       21710       Mach. device for the         VAT Repis       M       21711       Printing machine in         Turnover       Trade License insue Date: *       Icense insue Date: *       Icense insue Date: *         Chamber of Comme Reg:       Experimental Contact 2 First Name:       Contact 2 First Name:		Email Ada M	Z1704	Machine f. printing		
Category       M       21706       Machine f. plastic a         Category       M       21707       Wood working machine         Category       M       21708       Agricultural machine         M       21709       Machine f. glass a.       Machine f. glass a.         VAT Deta       M       21710       Mach. device for the         VAT Regis       M       21711       Printing machine in         Trade Lice       OK       Cancel         Trade License No: *       E       Place of Issue: *         License Issue Date: *       Contact 2 First Name: *       Contact 2 First Name: *	Category M 21706 Machine f, plastic a Category M 21707 Wood working machine Category M 21708 Adjournatione M 21709 Machine f, glass a. WAT Deta M 21710 Mach. device for the WAT Regis M 21711 Printing machine in Trade Lice Trade Lice Trade License No. Place of issue: * License Issue Date: * Contact Person Details Contact 1 First Name: * Contact 1 First Name: * Contact 2 First Name:		Activity: *	Z1705	Machine f. construct		
Category M 21707 Wood working machine Category M 21708 Agricultural machine M 21709 Machine f. glass a. VAT Deta M 21710 Mach. device for the VAT Regit M 21711 Printing machine in Trade License No: * Place of Issue: * License Issue Date: * © Chamber of Comm Reg: Contact Person Details Contact 1 First Name: * Contact 2 First Name:	Category       M       Z1707       Wood working machine         M       Z1708       Agricultural machine         M       Z1709       Machine f, glass a.         M       Z1710       Machine f, glass a.         VAT Deta       M       Z1710         VAT Regit       M       Z1711         Printing machine in       •         Trade Licemse No: *       •         Trade License No: *       •         Chense Issue Date: *       •         Chamber of Comm Reg:       •         Contact 1 First Name: *       Contact 2 First Name:		Category	Z1706	Machine f. plastic a		
Category M 21708 Agricultural machine M 21709 Machine f. glass a. M 21710 Mach. device for the VAT Reps M 21711 Printing machine in Turnover Trade License No.* License Issue Jate: * Chamber of Comm Reg: Contact Person Details Contact 1 First Name: * Contact 1 First Name: *	Category       M       21708       Agricultural machine         M       21709       Machine f. glass a.         M       21710       Machine f. glass a.         VAT beta       M       21710         VAT Reps       M       21711         Trade License No: *       Place of Issue: *       •         Icense Issue Date: *       E       •         Chamber of Comm Reg:       •       •         Contact 1 First Name: *       Contact 2 First Name:       •		Category M	Z1707	Wood working machine		
M       21709       Machine f. glass a.         VAT beta       Z1710       Mach. device for the         VAT Repis       M       Z1711       Printing machine in         Turnover.       Trade License No. *       Image: *       Image: *         Trade License No. *       Place of Issue: *       Image: *       Image: *         Contact Person Details       Contact 2 First Name: *       Contact 2 First Name: *       Image: *	WAT Detai   WAT Detai   M   Z1710   MAch. device for the   VAT Repis   Turnover		Category	Z1708	Agricultural machine		
VAT Beta     M     Z1710     Mach. device for the       VAT Regis     M     Z1711     Printing machine in       Turnover     Image: Cancel     Image: Cancel       Trade License No: "     Place of Issue: "     Image: Cancel       Trade License No: "     Image: Cancel     Image: Cancel       Chamber of Comm Reg.     Image: Contact 2 First Name: "     Image: Cancel	VAT Deta M Z1710 Mach. device for the   VAT Regis M Z1711 Printing machine in   Trade License No: " Place of Issue: " Image: Cancel   Trade License Issue Date: " Image: Cancel   Chamber of Comm Regis Image: Contact 2 First Name: "		M	Z1709	Machine f. glass a.		
VAT Regit M Z1711 Printing machine in Turnover, Trade Lice Trade License No: " License Issue Date: " Chamber of Comm Reg: Contact Person Details Contact 1 First Name: " Contact 1 First Name: " Contact 2 First	VAT Regis M Z1711 Printing machine in VAT Regis M Z1711 Printing machi		VAI Detai	Z1710	Mach. device for the		
Turnover / Trade Lice Trade License No.* Place of Issue:* License Issue Date: * Chamber of Comm Reg: Contact Person Details Contact 1 First Name: * Contact 2 First Name:	Turnover /     Trade License No: *     Place of Issue: *     License Issue Date: *     Chamber of Comm Reg:     Contact Person Details   Contact 1 First Name: *    Contact 2 First Name:		VAT Regis M	Z1711	Printing machine in		
Trade License No. * Place of Issue: * * * * * * * * * * * * * * * * * * *	Trade Lice     OK     Cancel       Trade License No. **     Place of issue: **     **       License Issue Date: **     License Expiry Date: **     **       Chamber of Comm Reg:     Contact Person Details     Contact 1 First Name: **       Contact 1 First Name: **     Contact 2 First Name:		Turnover /				
Trade License No.     Place of Issue.       License Issue Date.     Image: Chamber of Comm Reg.       Chamber of Comm Reg.     Image: Chamber of Communication Contact Person Details       Contact 1 First Name.     Contact 2 First Name.	Trade License No. * Place of issue: *  License Issue Date: * License Expiry Date: * Chamber of Comm Reg: Contact Person Details Contact 1 First Name: * Contact 1 First Name: * Contact 2 First Name:		Trade Lice			OK Cancel	
Contact 1 First Name: Contact 2 First Name:	Contact 1 First Name: *		Trade License No: "	Place of I D License f	ssue: • • • • • • • • • • • • • • • • • • •		
Contact 2 Trist Maille.			Contact 1 First Name: *		Contact 2 First Name		
			Contact i First Name.		Comact 2 First Name.		

User Action: Select the Product Category for which you want to do the business with DEWA





#### 3.14. Enter the PO Box No

	A My Account   Services   Partners   Help & Support	Search Q
Purchase Section	Sheikh Mohd. Bin Rashid Establishment	
Purchase Order Review and Acknowledgement	Company Name: Dubal Electricity & Water Authority  Vendor Account Group: Local Vendor  Reconciliation Account: Local Suppliers	
Online Service Entry	Company Details	
Online Invoice	Company Name: * ABC Company LLC Address: * Bank street, Building Z,floor Y	Sponsor Name: * [Snonsor full name           PO Box No: 643
	City:  Dubai Country:  USA V	Postal Code.
	telephone:     009/1     [41234567]       (####################################	Email Address 2: Web URL: Category 2: Category 4: Category 6:
	VAT Details	
	VAT Registration No: Region: 🗇	
	Trade Licence/VAT Details	
	Trade License No: " Place of Issue: " License Issue Date: " License Expiry Date: " Chamber of Comm Reg:	
	Contact Person Details	
	Contact 1 First Name: * Contact 1 Last Name: *	Contact 2 First Name: Contact 2 Last Name:

User Action: Enter the PO Box No





#### 3.15. Enter the Fax Number

	A My Account   Services   Partners   Help & Support	Search Q
Purchase Section	□ Sheikh Mohd. Bin Rashid Establishment	
Purchase Order Review and Acknowledgement	Company Name: "Dubal Electricity & Water Authority Vendor Account Group: "Local Vendor (Count Local Suppliers )	
Online Service Entry	Company Details	
Online Invoice	Company Name: * [ABC Company LLC Address: * Bank street, Building Z,floor Y	Sponsor Name: *         Sponsor full name           PO Box No:         643           Postbill (0)         643
	City: * Dubai Country: * USA • Telephone: * 00971 41234567	Postal Code: Fax: * 00971 #1234567 (#####.######## e.g. 00971-41234567): Email Axorress 2:
	Email Address 1:     Guername@Companydomain.ae       Activity:     Supply of Materials       Category 1:     Z1703       Category 3:     Category 5:	Category 4:
	VAT Details	
	VAT Registration No: Region: 1	
	Trade Licence/VAT Details	
	Trade License No: "Place of Issue: "Place of Issue: "License Issue Date: "License Expiry Date: "Chamber of Comm Reg:	
	Contact Person Details	
1	Contact 1 First Name: *	Contact 2 First Name: Contact 2 Last Name:

User Action: Enter the Fax Number





#### 3.16. Enter the Trade License Number

Telephone: * 00971 41234567 (#####.######### e.g. 00971-41234567):	(#####-###############################
Email Address 1: " username@Companydomain.ae Activity: " Supply of Materials ♥ Category 1: " Z1703   Mach leatherindustry Category 3:	Category 2: Category 4: Category 6:
VAT Details VAT Registration No: Region: 17	a de la companya de l
Turnover Amount(AED):	1
Trade Licence/VAT Details	
Trade License No: * 54344 Pla	ace of Issue: *
Chamber of Comm Reg:	Janse Expiry Date. 47
Contact Person Details	
Contact 1 First Name: *	Contact 2 First Name:
Contact 1 Last Name: * Contact 1 Position: *	Contact 2 Last Name: Contact 2 Position:
	Address:
Address:	///////////////////////////////////////
Address:	
Address:	City:
Address:	City: Country: PO Box No:
Address:	City: Country: PO Box No: Postal Code:
Address:	City: Country: PO Box No: Postal Code Region:

User Action: Enter the Trade License Number





## 3.17. Place of Issue - Trade License

A My Account   Services   Partners	Help & Support	Search Q
Country:  USA VICTOR 100971 41234567	Email Addres	(##### ######### e.g. 00971-41234567): s 2:
Email Address 1: "Username@companydomia.ae Activity: "Supply of Materials Category 1: "21703 Category 5: Category 5: C	heindustry Category 2: Category 4: Category 6:	
VAT Details		
VAT Registration No: F Turnover Amount(AED):	Region:	
Trade Licence/VAT Details		
Trade License No: * 54344 License Issue Date: *	Place of Issue: * License Expiry Date: * Dubai Abu Dhabi Sharjah Aiman	<b>v</b>
Contact Person Details	Ras Al Khaiman	
Contact 1 First Name: * Contact 1 Last Name: *	Um Al Quaiwan	
Contact 1 Position: * Address:	Contact 2 Po Address:	sition:
City:	City: Country:	
PO Box No:	PO Box No:	
Postal Code: Region:	Postal Code Region:	<b></b>
Contact 1 Telephone: *	Contact 2 Te	lephone:
(#####################################	J971-41234567):	(#####-########## e.g. 00971-41234567):

User Action: Select the Place of Issue for the Trade License





#### 3.18. Select the Trade License Issue Date

My Account   Services   Partners   Help & Support	Search Q
Country: * USA 💌	(#####################################
Telephone: * 00971 41234567	Email Address 2:
(#####-###############################	Web URL:
Email Address 1: * username@Companydomain.ae	
Activity: * Supply of Materials	
Category 1: * Z1703 D Mach leatherindustry	Category 2:
	Category 4:
Category 5:	Category 6:
VAT Details	
VAT Registration No: Region:	
Turnover Amount(AED):	
Trade Licence/VAT Details	
Trade License No: * 54344 Place of Issue: *	<b>v</b>
License Issue Date: * 06.07.2017 😰 License Expiry Date	e: * 📭
Chamber of Comm Reg: 📢 🖌 July 2017 🕨 🕨	
26 26 27 28 29 30 1 2	
Contact Person Details 27 3 4 5 6 7 8 9	
Contact 1 First Name: * 28 10 11 12 13 14 15 16	Contact 2 First Name:
Contact 1 Last Name: 29 17 18 19 20 21 22 23	Contact 2 Last Name:
Contact 1 Position: * 30 24 25 26 27 28 29 30 V	Contact 2 Position:
Address: 31 31 1 2 3 4 5 6	Address:
City	Other
Caustra *	City.
PO Pov No:	PO Pay No:
Postal Code:	Postal Cada:
i valar ovuc.	i usiai cuue.
Region:	Region:
Region:	Contact 2 Telenhone:

**User Action:** Select the Trade License Issue Date





# 3.19. Select the Trade License Expiry Date

Country: * USA 💌	(#####-###############################
Telephone: * 00971 41234567	Email Address 2:
(#######################e.g. 00971-41234567):	Web URL:
Email Address 1: * username@Companydomain.ae	
Activity: * Supply of Materials	
Category 1: * Z1703  Mach leatherindustry	Category 2:
Category 3:	Category 4:
Category 5:	
VAT Details	
VAT Registration No: Region:	
Turnover Amount/AED):	
Trade Licence/VAT Details	
Trade License No: * 54344 Pla	ce of Issue: *
License Issue Date: * 06.07.2017	ense Expiry Date: * 05.06.2018
Chamber of Comm Reg:	(( ( June 2018 ) )
	Mo lu We Ih Fr Sa Su
Contact Person Details	22 28 29 30 31 1 2 3
Oraclast 4 First Names #	
Contact 1 First Name.	
Contact 1 Desition: *	20 10 10 20 21 22 23 24
Contact i Position.	27 2 3 4 5 6 7 8
Address.	
City	City:
Country: *	Country:
PO Box No:	PO Box No:
Postal Code:	Postal Code:
Region:	Region:
rogion.	rogion.
Contact 1 Telephone: *	Contact 2 Telephone:

**User Action:** Select the Trade License Expiry Date





#### 3.20. Enter VAT Registration no and details (If applicable)

- 1. VAT will come into force on 1 January 2018. Any business that is required to be registered for VAT and charge VAT from 1 January 2018 must be registered prior to that date.
- 2. Does your business exceed a turnover of AED 375,000? Then you are eligible to register with the Federal Tax Authority and are accountable for filing and paying taxes.
- 3. For more details please visit website <u>https://www.mof.gov.ae/En/budget/Pages/VATQuestions.aspx</u>

, My Account   Services   Partners   Help & Support		Search Q
Activity: Supply of Materials		
Category 7: 21705 D Machineamenhousey	Category 2:	đ
Category 5:	Category 4:	D
Category 5.	Category 6:	Ø
VAT Details		
VAT Registration No: 64534 Region: DXB		
Turnover Amount(AED): 375.001 and above		
0 to 186,999		
Trade Licence/VAT Detai 187,000 to 375,000		
Trade License No: * 54344 Place of Issue: *	Dubai 🗸	
License Issue Date: * 06.07.2017	ate: * 05.06.2018	
Chamber of Comm Reg:		
Contact Person Details		
Contact 1 First Name: * Contact person first name	Contact 2 First Name:	
Contact 1 Last Name: * last name	Contact 2 Last Name:	
Contact 1 Position: * Director	Contact 2 Position:	<b>~</b>
Address:	Address:	
City:	City:	
Country: * Utd.Arab Emir.	Country:	<b>~</b>
PO Box No: 643	PO Box No:	
Postal Code:	Postal Code:	
Region:	Region:	-
Contact 1 Telephone: * 00971 41234567	Contact 2 Telephone:	
(#####################################		(#####-########## e.g. 00971-41234567)
Contact 1 Mobile No: * 0501234567	Contact 2 Mobile No:	
(#####################################		(################ e.g. 0501234567):
Contact 1 Email Audress: " personid@companydomain.ae	Contact 2 Email Address:	

**User Action:** Enter the VAT registration number, region, Turnover amount





## 3.21. Enter the First Name of the Contact Person

	ervices   Partners   Help & Supp	ort	Search Q
Country: * US Telephone: * 00	A 🚽	Email Address 2	(#####################################
Email Address 1:     "##       Email Address 1:     "use       Activity:     "use       Category 1:     "Z1:       Category 3:     "Category 5:	###.######## e.g. 00971-41234567): #mame@Comparydomain.ae pply of Materials Mach leatherindustry	Category 2: Category 4: Category 6:	
VAT Details			
VAT Registration No: Turnover Amount(AED):	Region:		
Trade Licence/VAT Det	ails		
Trade License No: * License Issue Date: * Chamber of Comm Reg	54344         P           06.07.2017         1	lace of Issue: * .icense Expiry Date: * 05.06.2018	¥
Contact Person Details	1		
Contact Person Details Contact 1 First Name: " Contact 1 Last Name: " Oontact 1 Position: " Address:	Contact person first name	Contact 2 First N Contact 2 Last Na Contact 2 Position Address:	me:
Contact Person Details Contact 1 First Name: " Contact 1 Last Name: " Ocntect 1 Footion: " Address: City: Country: " PO Box No:	Contact person first name last name	Contact 2 First Na Contact 2 Last Na Contact 2 Last Na Contact 2 Position Address: City: Country: PO Box No:	me: 

User Action: Enter the First Name of the Contact Person in your company





#### 3.22. Enter the Last Name of the Contact Person

Country: * USA 👻	(#####-###############################	41234567):
lelephone:      00971   41234567     (#################################	Email Address 2:	
Email Address 1: * username@Companydomain.ae	Web URL.	
Activity: * Supply of Materials		
Category 1: * Z1703 D Mach leatherindustry	Category 2:	
Category 3:	Category 4:	
Category 5:	Category 6:	
VAT Details		
VAT Registration No: Region:		
Turnover Amount(AED):		
Trade Licence/VAT Details		
Trade License No: * 54344 Place of Iss	we: *	
License Issue Date: * 06.07.2017 🔯 License Ex	piry Date: * 05.06.2018 🛐	
Chamber of Comm Reg:		
Contact Person Details		
Contact 1 First Name: " Contact person first name	Contact 2 First Name:	
Contact 1 Last Name: " last name	Contact 2 Last Name:	
Contact 1 Position: *	Contact 2 Position:	•
Address:	Address:	
Address:	Address:	
Address:	Address:	
Address:	City: Country:	•
Address:	Address:       City:       Country:       PO Box No:       Postal Code:	V
Address:	Address:       City:       Country:       PO Box No:       Postal Code:       Region:	<b>v</b>

User Action: Enter the Last Name of the Contact Person in your company





#### 3.23. Enter the Position of the Contact Person

	Services   Partners   Help & Support	Sear	ch Q
Country: *	USA 💌	(#####################################	
Telephone: *	00971 41234567	Email Address 2:	
	(#####################################	Web URL:	
Email Address 1: *	username@Companydomain.ae		
Activity: *	Supply of Materials		
Category 1: *	Z1703 Mach leatherindustry	Cotogopy 2:	
Category 3:		Category 2:	
Category 5:		Category 4.	
VAT Details			
VAT Registration No.	Pogian:		
Turneyistration No.			
Turnover Amount(AE	ED):		
Trade Licence/VAT	Details		
Trade License No: *	54344 Place of Iss	8:*	
License Issue Date:	* 06.07.2017 m License Ext	irv Date: * 05.06.2018	
License Issue Date: Chamber of Comm F	* 06.07.2017 🕅 License Ex	iry Date: * 05.06.2018	
License Issue Date: Chamber of Comm I	* 06.07.2017 (7) License Ex	iry Date: * 05.06.2018 📴	
License Issue Date: Chamber of Comm I Contact Person Det	Tello Control	iry Date: * 05.06.2018	
License Issue Date: Chamber of Comm I Contact Person Det Contact 1 First Name		iry Date: * 05.06.2018 💼 Contact 2 First Name:	
License Issue Date: Chamber of Comm I Contact Person Det Contact 1 First Name Contact 1 Last Name		Contact 2 First Name:	
License Issue Date: Chamber of Comm I Contact Person Det Contact 1 First Nam Contact 1 Last Nam Contact 1 Position:		Contact 2 First Name: Contact 2 Last Name: Contact 2 Position:	
License Issue Date: Chamber of Comm i Contact Person Det Contact 1 First Name Contact 1 Last Name Contact 1 Position: " Address:		iry Date: * 05.06.2018  Contact 2 First Name: Contact 2 Last Name: Contact 2 Position: Address:	
License Issue Date: Chamber of Comm I Contact Person Det Contact 1 First Name Contact 1 Last Name Contact 1 Position: * Address:		Contact 2 First Name: Contact 2 Last Name: Contact 2 Position; Address:	
License Issue Date: Chamber of Comm I Contact Person Det Contact 1 First Nam Contact 1 Position: * Address:		Contact 2 First Name: Contact 2 Last Name: Contact 2 Position: Address:	
License Issue Date: Chamber of Comm I Contact Person Det Contact 1 First Nam Contact 1 Last Nam Contact 1 Position: " Address: City:		iry Date: * 05.06.2018 C Contact 2 First Name: Contact 2 Last Name: Contact 2 Position:	
License Issue Date: Chamber of Comm I Contact Person Det Contact 1 First Nam Contact 1 Position: " Address: City: Country: "		iry Date: * 05.06.2018 C Contact 2 First Name: Contact 2 Last Name: Contact 2 Position: Address: City: City: Country:	
License Issue Date: Chamber of Comm I Contact Person Det Contact 1 First Nam Contact 1 Last Nam: Contact 1 Position: " Address: City: Country: " PO Box No:		iry Date: * 05.06.2018 C Contact 2 First Name: Contact 2 Last Name: Contact 2 Position: Address: City: Country: PO Box No:	
License Issue Date: Chamber of Comm I Contact Person Det Contact 1 First Nam Contact 1 Position: * Address: City: Country: " PO Box No: Postal Code:		iry Date: * 05.06.2018 C Contact 2 First Name: Contact 2 Last Name: Contact 2 Position: Address: City: Country: PO Box No: Postal Code:	
License Issue Date: Chamber of Comm I Contact Person Det Contact 1 First Nam Contact 1 Position: * Address: City: Country: * PO Box No: Postal Code: Region:		iry Date: * 05.06.2018  Contact 2 First Name: Contact 2 Last Name: Contact 2 Position: Address: City: Country: PO Box No: Postal Code: Reaion:	
License Issue Date: Chamber of Comm I Contact Person Det Contact 1 Last Nam Contact 1 Last Nam Contact 1 Position: * Address: City: Country: * PO Box No: Postal Code: Region: Contact 1 Telenhone	OB 07.2017      Contact person first name      Contact person first name      Figure 1 (ast nam      Figure 1 (ast name      Figure 1 (ast name	iry Date: * 05.06.2018 C Contact 2 First Name: Contact 2 Last Name: Contact 2 Position: Address: City: Country: PO Box No: Postal Code: Region: Contact 2 Flephone:	

**User Action:** Enter the Position of the Contact Person in your company





#### 3.24. Select the Country

Category 3: Category 5:		Category 2: Category 4: Category 6:	
VAT Details			
VAT Registration No:	Region:	]	
Turnover Amount(AED):	•		
Trade Licence/VAT Details			
Trade License No: * 54	1344 Pla	ace of Issue: *	
License Issue Date: * 06	5.07.2017 😰 Li	cense Expiry Date: * 05.06.2018 🛐	
Chamber of Comm Reg:			
Contact Person Details			
Contact 1 First Name: *	Contact person first name	Contact 2 First Name:	
Contact 1 Last Name: *	last name	Contact 2 Last Name:	
Contact 1 Position: *	Director	Contact 2 Position:	<b>•</b>
Address:		Address:	
Citur		City	
Country: *	Uzbekistan 💌	Country	<b>_</b>
PO Box No:	Turkmenistan	PO Box No:	
Postal Code:	Turksh Caicosin	Postal Code:	
Region:	USA	Region:	•
Contact 1 Telephone: *	Uganda	Contact 2 Telephone:	
Operate of Markille Mark 8	United Kingdom 41234567):		(#####-########### e.g. 00971-41234567)
Contact 1 MODIle NO: **	Uruguay	Contact 2 Mobile No:	(#####################################
	Uzbekistan -		(mmmmmmm 6.g. 0501234507).

**User Action:** Select the Country your company belongs to.





#### 3.25. Enter the PO Box No

A My Account   Services   Partners   Help & Support	Search Q
VAI Registration No: Region:	
Turnover Amount(AED):	
Trade Licence/VAT Details	
Trade License No. * 54344 Place of Issue: *	
License Issue Date: * 06.07.2017 Im License Expiry Date: *	05 06 2018
Chamber of Comm Reg:	
Contact Person Details	
Contact 1 First Name: * Contact person first name	Contact 2 First Name:
Contact 1 Last Name: * last name	Contact 2 Last Name:
Contact 1 Position: * Director	Contact 2 Position:
Address:	Address:
City:	City:
Country: Utd.Arab Emir.	Country:
PO Box No 643	PO Box No
Region	Region:
Contact 1 Telephone: *	Contact 2 Telephone
(#####################################	(#####################################
Contact 1 Mobile No: *	Contact 2 Mobile No:
(############## e.g. 0501234567):	(####################e.g. 0501234567):
Contest 1 Email Address: *	Contact 2 Empil Address:

User Action: Enter the PO Box No





## 3.26. Enter the Contact Telephone Number

Trade Licence/VAT Detail	s		
Trade License No: *	54344	Place of Issue: *	•
License Issue Date: *	06.07.2017	License Expiry Date: * 05.06.2018	<b>F</b>
Chamber of Comm Reg:			
Contact Person Details			
Contact 1 First Name: "	Contact person first name	Contact 2 F	irst Name:
Contact 1 Last Name: *	last name	Contact 2 L	ast Name:
Contact 1 Position: *	Director	Contact 2 P	osition:
Address:		Address:	
City:		City:	
Country: *	Utd.Arab Emir.	Country:	<b></b>
PO Box No:	643	PO Box No:	
Postal Code:		Postal Code	e:
Region:	•	Region:	<b>•</b>
Contact 1 Telephone: *	00971 41234567	Contact 2 T	elephone:
	(########### Contact 1 Telephone		(#####################################
Contact 1 Mobile No: *	41234567	Contact 2 M	fobile No:
	(#####################################		(########## e.g. 0501234567):
Contact 1 Email Address:	*	Contact 2 E	mail Address:

User Action: Enter the Contact Telephone Number of your company.





## 3.27. Enter the Contact Mobile No

ک My Account   Ser	rices   Partners   Help & Su	pport		Search Q
VAI Registration No:	Region:	Ď		
Turnover Amount(AED):	•			
Trade Licence/VAT Details				
Trade License No: * 5	4344	Place of Issue: *	×	
License Issue Date: *	6.07.2017	License Expiry Date: * 0	5.06.2018	
Chamber of Comm Reg:				
Contact Person Details				
Contact 1 First Name: *	Contact person first name		Contact 2 First Name:	
Contact 1 Last Name: *	last name		Contact 2 Last Name:	
Contact 1 Position: *	Director		Contact 2 Position:	-
Address:			Address:	
City:			City:	
Country: *	Utd.Arab Emir.		Country:	-
PO Box No	643		PO Box No:	
Postal Code:			Postal Code:	
Region:	•		Region:	•
Contact 1 Telephone: *	00971 41234567		Contact 2 Telephone:	
	(#####.######### e.g. 00071-4123456)	ý.		(#####-############ e.g. 00971-41234567):
Contact 1 Mobile No: *	0501234567		Contact 2 Mobile No:	
	(#####################################			(########### e.g. 0501234567):
Contact 1 Email Address: *			Contact 2 Email Address:	

**User Action:** Enter the Contact1 Mobile No

We can have 2 contact mobile numbers which can be stored with DEWA System.





#### 3.28. Enter the Email Address of the Contact Person

VAT Registration No: Turnover Amount(AED):	Region:		
Trade Licence/VAT Details			
Trade License No: * 5 License Issue Date: * 6 Chamber of Comm Reg:	4344 Place of Issue: * 6.07.2017 টি License Expiry Da	te: * 05.06.2018 ট	
Contact Person Details			
Contact 1 First Name: * Contact 1 Last Name: * Contact 1 Position: * Address:	Contact person first name last name Director	Contact 2 First Name: Contact 2 Last Name: Contact 2 Position: Address:	V
City: Country: <sup>★</sup>	Utd Arab Emir.	City: Country:	
PO Box No: Postal Code: Region:	643	PO Box No: Postal Code: Region:	
Contact 1 Telephone: *	00971 41234567 (####################################	Contact 2 Telephone:	(#####################################
Contact 1 Mobile No: *	0501234567	Contact 2 Mobile No:	
Contact 1 Email Address: *	(########### E.g. 0501234567). personid@companydomain.ae	Contact 2 Email Address:	(########## e.g. 0501234567):
😭 Continue 🛛 🕱 Cance	1		

**User Action:** Enter the Email Address of the Contact Person in your company.





## 3.29. Click Continue Button to proceed next page

A My Account   Services   Partners   Help & Support	Search Q
VAI Registration No: Region:	
Trade Licence/VAT Details	
Trade License No: * 54344 Place of Issue: *	
License Issue Date: * 05.06.2018	
Chamber of Comm Reg:	
Contact Person Details	
Contact 1 First Name: Contact person first name Contact 2 First Name:	
Contact 1 Last Name: Last name Contact 2 Last Name:	
Contact 1 Position:  Director  Contact 2 Position:	<b>•</b>
Address. Address.	
City: City:	
Country: * Utd.Arab Emir.  Country:	•
PO Dox No: 643 PO Dox No:	
Postal Code: Postal Code:	
Region. Region. Region. Region.	
Contact / respirate.	(#####################################
Contact 1 Mobile No: * 0501234567 Contact 2 Mobile No:	(Innin Innin C.g. 0001141204001).
(############### e.g. 0501234567):	(############## e.g. 0501234567):
Contact 1 Email Address: * personid@companydomain.ae Contact 2 Email Address	
Continue 🕱 Cancel	
"Our country is blessed, and so are we, living on this good la	nd."

**User Action:** Click Continue Button to proceed next page, if you are unsure click the Cancel to exit without saving/proceeding to next page.





#### **3.30.** Attach the Supporting Documents

	A My Account   Services   Part	tners   Help & Support		Search Q			
RFx and Quotation submission for Local Purchase Section				▼ ▼ ▼			
Purchase Order Review and	Manufacturer/ Product Non-Exclusive Agent/ Distributor Details						
Acknowledgement	Name	Address	Product/ Brand	Stock Held			
Online Service Entry							
Online Invoice				<b>•</b>			
				▼ ▼			
	Introduction letter stating the list of Product     Copy of Valid Trade Licence     Approximation     Approximation	ttach File					

#### **User Action:**

You have to attach certain mandatory documents as part of the Vendor Registration Process, steps are:

- 1. Select the attachment type before attaching the documents
- 2. Pick the file from your computer
- 3. Click Attach Button to attach the selected document
- 4. Be sure about the file type, no .exe and virus files are allowed

The above 4 steps to be repeated for each document type.





The below attachments are to be provided to get registered with DEWA, failed which your application may get rejected.

- Trade License Mandatory
- Passport Copy of Owner/Sponsor/Manager Mandatory
- > Certificate of Chamber of Commerce and Industry Optional
- Product Catalogue Optional
- Agency Registration Certificate Optional
- SME Registration Copy Optional
- VAT Certificate issued by Federal Tax Authority

#### 3.31. Browse the file to attach the Trade License copy

	요 My Account   Ser	vices   Partners   Help & Supp	oort	Search Q
RFx and Quotation submission for Local Purchase Section				▼ ▼ ▼
Purchase Order Review and	Manufacturer/ Product N	on-Exclusive Agent/ Distributor Details		
Acknowledgement Online Service Entry	Name	Address	Product/ Brand	Stock Held
Online Invoice				▼ ▼ ▼
	Attachments 1. Trade Licence 2. Passport Copy of Owner/ 3. Certificate of Chamber of 4. Product Catalog 5. Agency Registration Certif 6. Valid copy of Sheikh Moh Young Business Leadership 8. Copy of VAT certificate iss 9. Young Business Leadership 8. Copy of VAT certificate iss	Sponsor/ Manager (as Applicable) Commerce and Industry ficate (if Applicable) 19 in Rashid Establishment for Membership (if Applicable) ued by Federal Tax Authority Membership (if Applicable) ued by Federal Tax Authority	No file chosen	Attach File
	We need the following Do - Copy of valid Trade Licen - Passport Copy of Owner/ - Copy of valid Certificate o - Introduction letter stating 1 - Copy of Valid Agency Reg - Copy of Valid Agency Reg - Copy of Valid Agency Reg	cuments for Verification. te issued by Department of Economic Develor Sponcer/ Manager (as Applicable) i Chamber of Commerce and Industry Issued he list of Products or Services you are dealiny istration Certificate (if Applicable) d Bin Rashid Establishment for Young Busine of inter the Commerce of Content of	pment - Govt. of Dubai by Department of Economic Development - Govt with ss Leadership Membership (if Applicable)	: of Dubai

You can either upload the documents now or send them to DEWA through other means (Fax on 04-324-8428, Post etc.)

**User Action:** Browse the file to attach the Trade License copy





## 3.32. Select the file

hoose File to Upload			? 🛛	🖂 🔂 🍫 🔀 Google	2
Look in:	Desktop	- O 🕸 🖻 🖽 -		🟠 👻 🔂 👘 🖾 👼 👻 Page + Safety + Tools +	0-
My Recent Documents	My Documen My Compute My Network Tweak SAP ( SAP Logon FS Visa	ts / / Rices Jul	ails	Vroduci/ Brano Stock Held	
My Documents	Shortcut to I DEWA_Waw Dewa_Wave discussion.du SAPTutor.do DEWA_Waw DEWA_IT_C Resource_Le	Jewa 25 MAWAD_Statution_Mapping_SAP_SRM_V12.ppt :2_MAWAD_Solution_mapping_SAP_SRM_V12.ppt :docx :2_2_B_Report Development Catalog index 02-08-2011.xls amments_06 06 201111.1.xls ave_Details_Natchi.xls		Product/Brand Stock Held	
My Network Places	File name: Files of type:	Al Files (*.*)     Catalog     A. Froduct Catalog     S. Agency Registration Certificate (if Applicable)     S. Valid Copy of Shekh Mond Bin Rashid Establishment     Young Business Leadership Membership (if Applicable)	for ble)	Browse	
		We need the following Documents for Verification. - Copy of valid Trade Licence Issued by Department of Ec - Passport Copy of Owner/ Sponcer/ Manager (as Applici - Copy of valid Certificate of Chamber of Commerce and It	ionomic Development able) idustry Issued by De	t. of Dubal ent of Economic Development - Govt. of Dubal	
		<ul> <li>Introduction letter stating the list of Products or Services</li> <li>Copy of Valid Agency Registration Certificate (If Applical</li> <li>Copy of valid Shekh Mohd Bin Rashid Establishment for</li> <li>You can either upload the documents now or send</li> </ul>	you are dealing with ble) Young Business Lea I them to DEWA the	ip Membership (if Applicable) other means (Fax on 04-324-8428, Post etc.)	

User Action: Select the file from your computer





#### 3.33. Click on Attach Button to attach the selected file

🏉 Vendor Re	gistration - DEWA SRM (	A Portal - Windows Interne	et Explorer								
<b>G</b> .	🖅 http://vqdsrm.dewa.gov.	ae:50100/irj/portal/anonymous/re	gis				× 🖻	47 🗙 🚼	Google		P -
🔶 Favorites	27 Vendor Registration - DB	WA SRM QA Portal							- 🖶 -	Page - Safety	• Tools • 🕢 • »
		Name		Address		Product/ Brand			* * * *	<b>A</b>	
		Manufacturer/ Product Non-E	xclusive Agent/ Dist	tributor Det	tails						
		Name		Address		Product/ Brand			Stock Held	× • •	
		Attachments									
		Attachments         1. Trade Licence       C:\Documents and Settings\NatchappanDesitop\DE\VA_V       Browse       IL Attach File       Lag Delete Attachment         1. Trade Licence        S       Settings\NatchappanDesitop\DE\VA_V       Browse       IL Attach File       Lag Delete Attachment         2. Passport Copy of Owner/ Sponsor/ Manager (as Applicable)        S       Settings of Chamber of Commerce and Industry          4. Product Catalog        S       Segnery Registration Cethfcate (if Applicable)           6. Vaid copy of Sheikh Ilohd Bin Rashid Establishment for       Young Business Leadership Membership (if Applicable)									
We need the following Documents for Verification. - Copy of valid Trade Licence issued by Department of Economic Development - Govt. of Dubai - Passport Copy of Owner/ Sponcer/ Manager (as Applicable) - Copy of valid Certificate of Chamber of Commerce and Industry issued by Department of Economic Development - Govt. of Dubai - Introduction letter stating the list of Products or Services you are dealing with - Copy of Valid Sentification Certificate (if Applicable) - Copy of Valid Sentification Bin Rashid Establishment for Young Business Leadership Membership (if Applicable) - Copy of Valid Shedih Indo Bin Rashid Establishment for Young Business Leadership Membership (if Applicable) You can either upload the documents now or send them to DEV/A through other means (Fax on 04-324-8428, Post etc.)											
		To upload the documents, clie	ck the Browse butt	on and sele	ect the appropriate file. Only pdf, zi	p, gif, and jpeg file	e types are allo	wed			•
Done								6	Internet	1	+ 🔍 100% + .:

**User Action:** Click on Attach Button to attach the selected file, upon that you can see your file name This is attached.

🧷 Vendor Registration - DEWA SRA	M QA Portal - Windows Internet Explo	rer					
😋 🕞 💌 http://vqdsrm.dewa.g	jov.ae:50100/irj/portal/anonymous/regis				Google		P •
🔆 Favorites 🖅 Vendor Registration	- DEWA SRM QA Portal			<u>ن</u>	🔊 - 🖃 🖶 - Pag	e 🕶 Safety	• Tools • 🔞 • 🔌
SURVEY 50 years of Excellence	Please attach Passport Copy of Owner       Previous Step     Submt     X Car       Fields marked with * are mandatory.	/ Sponsor/ Manager					
	Manufacturer/ Product Exclusive Age	nt Details					
	Name	Address		Product/ Brand	Stock Held	-	
						- - 	
	Manufacturer/ Product Non-Exclusive	Agent/ Distributor Detail	5	Attached File can			
	Name	Address		be seen here	Stock Held	* * *	
	Attachments					▼ 🔽	
	Trade Licence     Trade Licence     Trade Licence     Trade Licence     Construct Copy of Owner/Spensor/ Me     Certificate of Chamber of Commerce an     A-Poduct Catalog     A-pancy Registration Certificate (if App)     6. Valid copy of Sheikh Mohd Bin Rashid I     Young Business Leadership Membership	abpta (** Applicable) ad Industry icable) atablishment for (if Applicable)	C:\fakepath\DEWA_Wave-2_MAW	AD_SRM_Solution Mstaring_V1 0.doc	ch File Delete Attachr	nent A	
							•





## **3.34.** Select the Attachment Type

🖉 Vendor Registration - DEWA SRN	A QA Portal - Windows Internet Explorer											J 🗙
G v http://vqdsrm.dewa.go	ov.ae:50100/irj/portal/anonymous/regis				<b>×</b> 🖻	47 🗙	S00	gle				۰ ۹
🔆 Favorites 🖅 Vendor Registration -	DEWA SRM QA Portal					🟠 •	<b>S</b> - C	- 🖶 -	Page 🕶	Safety 🗸	Tools 👻 🌘	0- °
SURVEY 50 years of Excellence	Please attach Passport Copy of Owner/ Spons     Previous Step ( ) ()     Frevious Step () ()     Fields marked with * are mandatory.	or/ Manager										
	Manufacturer/ Product Exclusive Agent Detai	Is										
	Name	Address		Product/ Brand			St	ock Held				
								•				
									•			
									-	~		
	Manufactureri Product Non-Exclusive Agent/ Distributor Details											
	Name	Address		Product/ Brand	St	Stock Held						
									• •			
									-			
								-	~			
	Attachments											
	1. Trade Licence	•	CilfakanathiDEWA Waya 2 MAW	(AD, SPM, Solution Ma	h File	Delete A	ttachment					
	2. Passport Copy of Owner/ Sponsor/ Manager (a	as Applicable)	c.nakepathoenA_narez_man	AD_SKIN_SOUDDON ING	pping_v r u.uuu					-		
	4. Product Catalog	try										
	5. Agency Registration Certificate (if Applicable)											
	6. Valid copy of Sheikh Mond Bin Rashid Establish Young Business Leadership Membership (if Appl	cable)								_		
												-
Done							\varTheta Inte	ernet		46 -	100%	÷.,

**User Action:** Select the Attachment Type as Passport Copy

## 3.35. Attach the Passport Copy of Owner/ Sponsor

🖉 Vendor Registration - DEWA SRM	QA Portal - Windows Internet Explorer										
Carlos - Z http://vqdsrm.dewa.gov	.ae:50100/irj/portal/anonymous/regis		State	Google	P -						
Favorites 27 Vendor Registration - D	EWA SRM QA Portal		🗎 · 6	) - 🖃 🖶 - Page - Safel	ty • Tools • 🕢 • 🕷						
SURVEY SURVEY	Please attach Passport Copy of Owner/ Sponsor:     Previous Step @ Submit X Cancel     Fields marked with * are mandatory.	Manager			<b>_</b>						
	Manufacturer/ Product Exclusive Agent Details										
	Name Manufacturer/ Product Non-Exclusive Agent/ D	Address	Product/Brand	Stock Held							
	Name	Product/ Brand	Stock Held								
	Attachments										
	2. Pessport Copy of Owner/ Sponsor/ Manager (as 1. Trade Licence 2. Passaori Copy of Owner/ Sponsor/ Manager (as 3. Certificate of Chamber of Commerce and Industr 4. Product Catalog 5. Agency Registration Certificate (if Applicable) 5. Valic Copy of Sheikh Mold Bin Realtid Estabilishin Young Business Leadership Membership (if App	Applica (C.Makepath/DEWA_Wave-2_MAW (Applicable) y went for iscable)	Browse () Attach F AD_SRM_Solution Mapping_V1 0.doc	ie Delete Attachment							
1					-						
				C Tabaurah							





**User Action:** Browse the file to attach the Passport Copy of Owner/ Sponsor/ Manager.





#### 3.36. Select the file



User Action: Select the file





#### 3.37. Click on Attach Button to attach the selected file

🖉 Vendor Registration - DEWA SRM	QA Portal - Windows Internet Explorer						- F 🛛							
COO - Ittp://vqdsrm.dewa.gov	v.ae:50100/irj/portal/anonymous/regis		<ul> <li>Image: A state of the state of</li></ul>	6	ogle		P-							
Favorites 27 Vendor Registration - D	DEWA SRM QA Portal		<u>ه</u> .	5	-	• Page • Safet	y 🕶 Tools 👻 🔞 👻 🂙							
SURVEY 50 years of Excellence	Please attach Pasaport Copy of Owner/ Sponsor     Previous Step 100 Submit X Cancel     Fields marked with * are mandatory.	/ Manager					<b>^</b>							
	Manufacturer/ Product Exclusive Agent Details													
	Name	Address	Product/ Brand	5	Stock Held	<b>A</b>								
						-								
						-								
						• •								
	Manufactureri Product Non-Exclusive Agent/ Distributor Details													
	Name	Address	Product/ Brand	5	Stock Held	<u>~</u>								
						- -								
						<b>-</b>								
	Attachments													
	2. Passport Copy of Owner/ Sponsor/ Manager (as	Applica 👻	C:\Documents and Settings\Natchiappan\Desktop\DEWA_f Browse	ach File	🔓 Delete /	Attachment								
	1. Trade Licence		C:\fakepath\DEWA_Wave-2_MAWAD_SRM_Solution Mapping_V1 0.doc											
	2. Passport Copy of Owner/ Sponsor/ Manager (as	Applicable)												
	4. Product Catalog	У												
	5. Agency Registration Certificate (if Applicable)													
	6. Valid copy of Sheikh Mohd Bin Rashid Establishm	nent for												
	Young Business Leadership Membership (if App	licable)												
iavascript:void(0);				😜 In	ternet	(a	- • • 100%:							

**User Action:** Click on Attach Button to attach the selected file





## 3.38. Click for Terms and Conditions

Information: Read the Terms and Conditions and accept the terms and conditions

🏉 Vendor Reg	istration - DEWA SRM QA Portal - Windows Interne	t Explorer					- 7 🛛				
<b>G</b>	http://vqdsrm.dewa.gov.ae:50100/irj/portal/anonymous/reg	jis	✓ 🔁 4:	) 🗙 🛃	Soogle		P -				
🔶 Favorites	27 Vendor Registration - DEWA SRM QA Portal			1 · 1		• Page • Safety •	Tools 🕶 🔞 🕶 🂙				
	Attachments										
	1. Trade Licence	•	Browse	Attach File	Ca Delete A	Attachment					
	1. Trade Licence		C:\fakepath\DEWA_Wave-2_MAWAD_SRM_Solution Mapping_V1 0.doc			A					
	2. Passport Copy of Owner/ Sp	onsor/ Manager (as Applicable)									
	3. Certificate of Chamber of Con	mmerce and Industry									
	4. Product Catalog	4. Product Catalog									
	5. Agency Registration Certificate (if Applicable)										
	6. Valid copy of Sheikh Mohd Bin Rashid Establishment for										
	Young Business Leadership	Membership (if Applicable)									
	<ul> <li>Copy of valid Certificate of Chem</li> <li>Introduction letter stating the list</li> <li>Copy of Valid Agency Registratic</li> <li>Copy of Valid Sheah Mond Bin R</li> <li>You can either upload the doc</li> <li>To upload the documents, clid</li> </ul>	be of Commerce and Industry Issue of Products or Services you are dea in Certificate (TApplicable) isshid Establishment for Young Busin uments now or send them to Di isk the Browse button and select	ki by Department of Economic Development - Govt. of Dubai ling with less Leadership Membership (if Applicable) EWA through other means (Fax on 04-324-8428, Post etc.) It the appropriate file. Only pdf, zip, gif, and jpeg file types are allowe	ed							
	Note: The Total attachment siz Is this company in any way is own	e should not exceed 4MB or 409 red or related to one of DEWA Emplo	96KB Ivee: *								
		s Agreement ms & Conditions P Past Supply/ Work record/ Compan nd Disclaimer before enrolling with D Cancel	ny Profile/Financial Statement (If Applicable): DEWA			_					
				6	Internet	4a -	€ 100% <b>▼</b>				

User Action: Click where shown to accept terms and conditions





#### 3.39. Vendor Registration Request Submission

Information: Click on Submit Button to submit the Vendor Registration request.

After approval of your Vendor Request you will get a notification to collaborate with DEWA online.

🏉 Vendor Re	egistration - DEWA SRM	QA Portal - V	/indows Interr	net Explo	rer														_	je 🛛
<b>G</b> .	w http://vqdsrm.dewa.gov	v.ae:50100/irj/p	ortal/anonymous/r	regis								<b>~</b>	3 +,	×	Google					<b>P</b> -
🔶 Favorites	27 Vendor Registration - D	DEWA SRM QA P	ortal										- Ô	• 6	3 - 🖃	-	Page -	Safety 🕶	Tools 🕶	<b>@</b> ∙ "
		Attachment	s																	
		2. Passport	Copy of Owner/ S	ponsor/ Ma	nager (as Applica 🔻	•						Browse	U A	Attach F	ie 🔓	Delete A	ttachment			
		1. Trade Lir	ence				C:\fakepath\D	DEWA_Wave-:	2_MAWAD_S	SRM_Soluti	tion Mapp	oing_V1 0.	doc				2			
	2. Passport Copy of Owner/ Sponsor/ Manager (as Applicable)					C:\fakepath\DEWA_IT_Comments_08 08 2011V1.1.xis														
		3. Certificat	e of Chamber of C	commerce a	nd Industry															
		4. Product (	Latalog																	
		5. Agency F	Registration Certifi	icate (if App	blicable)															
		6. Valid cop	y of Sheikh Mohd	Bin Rashid	Establishment for															
		Young B	usiness Leadershi	ip Members	hip (if Applicable)													<b>*</b>		
		Copy of valid Passport Co Copy of Valid Introduction i Copy of Valid Copy of Valid Copy of Valid You can eithe To upload th Note: The To Is this compan Yes C Accept our T Vin Valid Valid Company Valid Company Company Valid Company Compan	Trade Licence is y of Owner/Spoic Certificate of Cha stier stating the iis / Agency Registra Sheikh Mohd Bin er upload the do e documents, c tal attachment s y in any way is ov No erms & Conditi and accept the <u>T</u> irroll unless you ag the Privacy Policy	sued by De ncer/ Manaj amber of Co it of Produce ation Certific Rashid Esta ocuments dick the Br size should wined or rela- ons Agree erms & Cor ree Past SU v and Discla	partment of Economic E ger (as Applicable) merce and industry it is or Services you are atel (if Applicable) ablishment for Young B now or send them 1 rowse button and se d not exceed 4MB or atel to one of DEWA Ei ment indiana apply Work record/ Cor imer before enrolling w	c Deve r Issue Busir a to Di selec or 40 Emplo	velopment - Govt. ued by Department ealing with siness Leadership DEWA through of the the appropria 096KB ployee: = eany Profile/ Finan 1 DEWA.	t. of Dubai int of Economii p Membership other means late file. Only ncial Statemen	c Developme (if Applicable s (Fax on 04 r pdf, zip, gi t (if Applicab	ent - Govt. c le) 4-324-8428 if, and jpe ble):	ofDubai 3, Poste eg file ty	etc.) rpes are a	allowed							
		Previou	s Step  🛗 Subn	nit 🗙 Car	ncel															

User Action: Click on Submit Button to submit the Vendor Registration request

If you are unsure about the submission,

- Click Previous Step if you want to go back to the previous page
- Click Cancel Step if you want to cancel the request
- 1. Upon submission, you will get the Request Number which will be used for future reference till your registration process completion.
- 2. Upon the data verification by DEWA Procurement Team, your vendor code will be created in DEWA System in case of successful registration which will be sent to you E Mail
- 3. You will get notified with the Rejection E Mail in case of data verification failure